

**2020-2021**  
**ANNUAL APPLICATION FORM**  
**ALCOA CITY SCHOOLS NON-RESIDENT STUDENT**

**GRADE Placement Requested:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Note:** Completion of this form does not guarantee enrollment into the Alcoa City Schools. No students will be allowed in classes that exceed the State mandated capacity. Transportation must be furnished by the parent/guardian. **Acceptance letters for Alcoa Elementary, Intermediate, or Middle School will not be sent until after June 15, 2020**  
**Acceptance letters for Alcoa High School will not be sent out until after May 24, 2020**

**NAME:** \_\_\_\_\_  
Last First Middle (Nickname)

**SEX:** Male Female **SOCIAL SECURITY NUMBER:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**AGE:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **GRADE Completed:** \_\_\_\_\_

**Siblings enrolled or** **NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**enrolling in** **NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**Alcoa City Schools:** **NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**PARENT OR GUARDIAN'S NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Telephone:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Father's Employer** \_\_\_\_\_ **WORK PHONE** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Mother's Employer** \_\_\_\_\_ **WORK PHONE** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Emergency Contact** \_\_\_\_\_ **WORK PHONE** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**School Attended Last Year:** \_\_\_\_\_  
Name of School City State

**Reason for Request to attend Alcoa Schools:** \_\_\_\_\_

My signature indicates information above is true and correct. I give Alcoa City Schools permission to contact my child's previous school for academic, attendance, program, and discipline records.

\_\_\_\_\_  
 Signature of Parent of Guardian

**Alcoa City Schools reserves the right to terminate the enrollment of a tuition student due to deficiencies in attendance, academics, discipline, and/or program availability, incomplete medical records, or failure to pay tuition when due.**

**Alcoa City Schools Non-Discrimination Policy**

It is the policy of the Alcoa City Schools to maintain a learning and working environment that is free from discrimination. The school system prohibits any form of discrimination on the basis of race, creed, national origin, sex, age, marital status, or disability in its educational programs, activities, or employment practices in accordance with the requirements of Titles VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the 1973 Federal Rehabilitation Act, Title II of the 1990 Americans with Disabilities Act, and the 1975 Discrimination and Employment Act.

**FOR OFFICIAL USE**

**Application APPROVED \$1,000 annual tuition must be paid prior to the first day of school.**  
**For students approved after the first day of school, tuition is due prior to attending class.**

Application **DENIED** due to: 1) Attendance Records; 2) Discipline Records; 3) Academic Records;  
 4) Enrollment/Program availability; 5) Incomplete Medical Records;

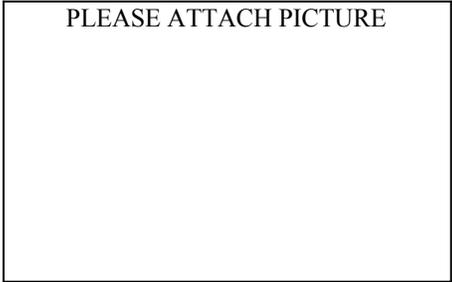
\_\_\_\_\_  
Signature of School Official Date

**2020-2021  
ALCOA HIGH SCHOOL  
ANNUAL NON-RESIDENT STUDENT AGREEMENT**

YOU MUST SUBMIT THE FOLLOWING DOCUMENTATION WITH THIS APPLICATION BE CONSIDERED FOR AN INTERVIEW APPOINTMENT. AN INCOMPLETE APPLICATION PACKET WILL NOT BE CONSIDERED FOR AN INTERVIEW AT ALCOA HIGH SCHOOL.

CHECKLIST OF REQUIRED DOCUMENTS:

- Most recent report card or progress report
- Transcript (current high school students only)
- Test scores (EXPLORE, PLAN, ACT, TCAP, EOC, etc.)
- Attendance record
- Discipline record



EXTRACURRICULAR PARTICIPATION AND AWARDS:

- 1. \_\_\_\_\_ 5. \_\_\_\_\_
- 2. \_\_\_\_\_ 6. \_\_\_\_\_
- 3. \_\_\_\_\_ 7. \_\_\_\_\_
- 4. \_\_\_\_\_ 8. \_\_\_\_\_

ADMISSION AND CONTINUED ENROLLMENT IN ALCOA HIGH SCHOOL IS BASED ON THE FOLLOWING:

- 1. Above average grades and standardized test scores; 2. History of good behavior; 3. History of good attendance;
- 4. Timely payment of tuition fees due on or before scheduled dates; 5. Parent maintains a cooperative partnership with the school and district; and, 6. Program availability.

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Alcoa City Schools  
Schedule of Tuition Refunds

Schedule	*Month of Withdrawal		Refund Due
of Tuition Refunds	July	9 x \$100	\$900
	August	9 x \$100	\$900
	September	8 x \$100	\$800
	October	7 x \$100	\$700
	November	6 x \$100	\$600
	December	5 x \$100	\$500
	January	4 x \$100	\$400
	February	3 x \$100	\$300
	March	2 x \$100	\$200
	April	1 x \$100	\$100
	May	0 x \$100	\$0

\* Note - No refunds are given for any month for which a student has been enrolled. Therefore, no refunds for partial months will be given.